

# Finance and Resources Committee

10.00am, Thursday 10 October 2019

## Contract Award and Procurement Programme (Period 1 January to 30 June 2019)

Item number	
Executive/Routine	Routine
Wards	
Council Commitments	

### 1. Recommendations

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- 1.1 It is recommended that the Committee notes the contents of this report and the contract awards made by officers under delegated authority. A further report will be submitted to the Committee in approximately six months' time.

**Stephen S. Moir**

**Executive Director of Resources**

Iain Strachan, Chief Procurement Officer,  
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## Contract Award and Procurement Programme (Period 1 January to 30 June 2019)

### 2. Executive Summary

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2.1 This report updates the Finance and Resources Committee on the scope of contracts awarded across the Council in the period 1 January to 30 June 2019. This provides visibility of contracts awarded by officers under delegated authority, inclusive of direct contract awards not openly tendered due to specific circumstance permitted in the relevant procurement regulations and those awarded following a waiver of the Council's Contract Standing Orders (CSOs). This report also seeks to provide the Committee with visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council.

### 3. Background

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3.1 The Commercial and Procurement Services (CPS) Team, within the Finance Division, is responsible for fostering commercial and procurement efficiency, assisting Best Value to be secured across the Council. In support of this approach CPS:

- supports Directorates to procure goods, works and services (with the focus primarily on contracts in the value of £25,000 and above); and
- provides governance, process and operational oversight for contracting and purchasing (including the Council's CSOs).

3.2 This commercial and procurement programme comprises significant volumes of both activities and stakeholders across the breadth of the Council. The scope of this function includes working with services in relation to:

- £635m of third party spend across the Council during 2018/19;
- Management of the Council's Contract Register - 1292 live contracts (at 30 June 2019); and
- Approximately 6600 suppliers, 1240 requisitioners and 680 approvers on the Council's purchasing system, Oracle (at 30 June 2019).

3.3 Directorates are responsible for ensuring that contract information is regularly updated on the Council's Contract Register (accessible through the Orb and publicly). CPS regularly provides a list of expiring contracts and waivers to

Directorates for their review, to enable Executive Directors and Heads of Service to fulfil their responsibilities for all contracts tendered and subsequently awarded by their Directorates/Divisions. Commercial Partners within CPS work alongside Divisional management teams and procurement delivery teams, as business partners, to support relationship management and to assist the contract planning process.

- 3.4 The Council's CSOs outline contract approval thresholds for goods, works and services, identifying both the level of award which can be undertaken and those with the authority to award.
- 3.5 In specific circumstances, direct awards can be undertaken, where it is not practically viable to 'tender' the requirement.
- 3.6 A waiver of CSOs to allow a contract to be awarded or extended without competitive tendering may also be required in certain circumstances. Inevitably, there will always be a need for a select number of waivers, however each is evaluated on its own merits and approval given only if fully justifiable and in the best interests of the Council. Such circumstances continue to be tightly controlled and scrutinised and will continued to be reported to Committee through this report.
- 3.7 This report also provides insight into forthcoming procurement activity for expected higher value contracts across the Council.

## **4. Main report**

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- 4.1 This report updates the Finance and Resources Committee of the scope of contracts awarded by officers under delegated authority across the Council in the period 1 January to 30 June 2019 and provides visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council.<sup>1</sup>
- 4.2 The CSOs state that contracts above a threshold of £1m for supply of goods and services and £2m for works require approval from the Committee prior to award. A summary of contracts awarded by officers under delegated authority is presented in Table 1 overleaf, note this excludes income contracts awarded by the Place Directorate (£1.23m Total) as detailed in Appendix 1.

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<sup>1</sup> Information as recorded on the Council's contract and waiver registers as at 09/07/2019.

**Table 1 Contracts Awarded under Delegated Authority**

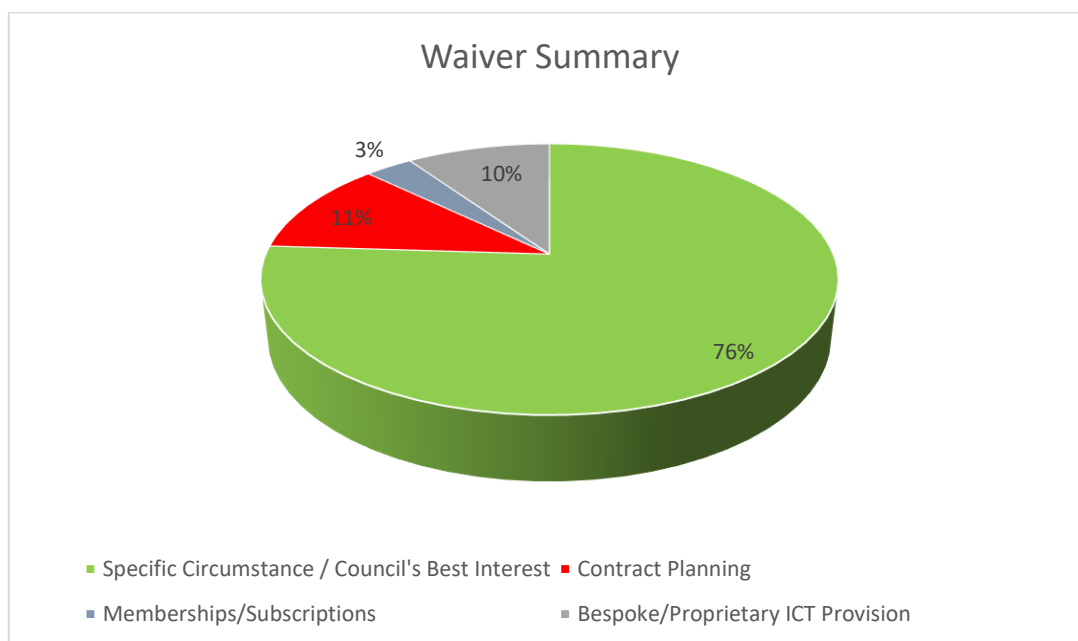
Directorate	Total Contract Value 1 January – 30 June 2019
Chief Executive	-
Communities and Families	£7,206,982
Health and Social Care	£4,852,577
Place*	£15,094,446
Resources	£23,693,919
De Minimus Value Contracts (Under £25,000)	£1,013,253
(*excludes income contracts)	<b>£51,861,177</b>

- 4.3 A full breakdown of contracts awarded by officers under delegated authority in this period is provided in Appendix 1. It is noted that given their de minimis value, contracts under the value of £25,000 have not been listed. For information, there were a total of 87 contracts awarded with a value of less than £25,000.
- 4.4 National Framework awards under Standing Order 12 of the CSOs are also included in Appendix 1. The title or description identifies where such a Framework has been utilised, of which there are three noted within this reporting period.
- 4.5 The report also offers insight in respect of those contracts awarded under waiver (both under delegated authority and through Committee approval) of the Council's CSOs, these are summarised by Directorate in Table 2 below.

**Table 2 Contracts Awarded under the Waiver of Standing Orders**

Directorate	Total Value of Waivers 1 January – 30 June 2019	
	Delegated Authority	Committee Approval
Chief Executive	£203,322	-
Communities and Families	£1,980,016	-
Health and Social Care	£532,050	£5,276,498
Place	£3,406,716	£1,075,000
Resources	£1,495,250	-
De Minimus Value (Under £5,000)	£178,695	-
	<b>£7,796,049</b>	<b>£6,351,498</b>

- 4.6 Appendices 2 and 3 provide the detail and financial value of contracts awarded under waiver of Council CSOs. It should be noted that in several cases the expected spend, as determined by the service area, may be below the value of the waiver granted. Given their de minimis value, waivers under the value of £5,000 have not been listed in Appendix 2. For information, there were a total of 46 waivers with a value of less than £5,000 awarded in this period, to a total value of £178,695.
- 4.7 To enable greater understanding of the background to waivers across the Council, CPS records relevant management information. The chart below details reasoning (based on the background and justification detail provided by the service area) for the waivers in period, noting that only a limited percentage (11%) primarily relate to contract planning, historically a concern of the Committee. The majority (76%) of waivers recorded relate to specific circumstances where services required at a certain point in time dictate that a direct award is in the Council's best interests. It is noted that 10% relate to bespoke/proprietary ICT Provision, with the remainder relating to membership and subscriptions. Given the breadth of services delivered across the Council, the reasons for these are numerous and varied, with further detail of the requirement for each waiver listed within Appendix 2.



- 4.8 With regard to the value of waivers, the majority continue to be of a relatively low to moderate value, with 18% of waivers below £5,000, 42% below £10,000 and 65% of waivers below £25,000. This is consistent with previous reporting periods.
- 4.9 CPS will continue to monitor and challenge submitted waivers to ensure continuing compliance with the CSOs. The Waivers and Contract Register provides the required visibility of spend enabling CPS to highlight to Directorates where plans for procurement require to be put in place without delay.
- 4.10 To enable greater insight into the forthcoming procurement programme in relation to higher value contracts across the Council, the top twenty (by value) is detailed

within Appendix 4. It should be noted this is based on current knowledge and is subject to change as each individual procurement strand progresses.

## **5. Next Steps**

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- 5.1 A further report will be submitted to the Committee in approximately six months' time.

## **6. Financial impact**

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- 6.1 Through a robust procurement approach, proactive management of contract cycles, aggregating spend and carrying out competitive procurement where appropriate, this should continue to support commercial efficiency and achieve Best Value for Council contracts.

## **7. Stakeholder/Community Impact**

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- 7.1 Directorates have been consulted in relation to their expiring contracts, waivers and suppliers in preparation for the collation of this report. On an ongoing basis, the CSOs outline the appropriate measures of consultation and approval that must be sought from officers or committee for each waiver, dependent on the expected value.
- 7.2 Due to the significant volumes of activity and numbers of stakeholders involved in purchasing and procuring goods, services and works, CPS relies on services to provide accurate information through their Contract Register entries and timely requests for procurement assistance. To mitigate against any risks in this area, data is reviewed for accuracy and reliability in consultation with services.
- 7.3 A waiver denotes a departure from the CSOs. There may be an increased risk if the Council has departed from European Union (EU) or Procurement Reform Act requirements. However, each waiver is scrutinised on its own merits in this context and requires appropriate checks and balances both within the directorate concerned and corporately, and is only approved if justifiable given the circumstances or permitted in accordance with EU or other relevant obligations.
- 7.4 Co-production resource and timescales require to be factored in to overall timescales for services to re-procure contracts to ensure early planning and avoidance of waiver requirements.
- 7.5 There are no equalities or sustainability impacts directly arising as a result of this report.

## **8. Background reading/external references**

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- 8.1 [Contract Awards and Procurement Programme \(Period 1 July - 31 December 2018\)](#) – Report to Finance and Resources Committee, March 2019

## **9. Appendices**

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Appendix 1 - Contracts awarded under Delegated Authority

Appendix 2 - Contracts awarded under the Waiver of CSOs by Delegated Authority

Appendix 3 - Contracts awarded under the Waiver of CSOs by Committee approval

Appendix 4 - Procurement Programme – Anticipated High Value Procurements across the Council

## Appendix 1 – Contracts awarded under Delegated Authority

The following relate to the period 1 January – 30 June 2019.

### Income Contracts

Date	Directorate	Place	Value
	Supplier	Contract Description	
22/03/2019	Out of Hand Limited	Festival Advertising 2019 - 2022	-£877,775
27/03/2019	City Centre Posters Limited	Advertising Structures	-£12,960
28/03/2019	Trusted Directory Services Ltd	Edinburgh Trusted Trader Scheme	-£340,300
			<b>-£1,231,035</b>

### Supply of Goods and Service Contracts

It is noted there were no goods and service contracts awarded by the Chief Executive Directorate.

Date	Directorate	Communities and Families	Value
	Supplier	Contract Description	
07/01/2019	Architype Limited	Post Occupancy Evaluation for James Gillespie, Boroughmuir and Portobello High Schools.	£78,675
09/01/2019	M Gibb	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 – 4 year olds.	£26,790
09/01/2019	H Hasson	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
09/01/2019	M Campbell	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
09/01/2019	R Ritchie Childminding	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
09/01/2019	Hillhouse Quarry Company	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
22/01/2019	Air Products PLC	Swimming Pool Chemicals & Associated Products.	£55,000
28/01/2019	MCR Pathways	Young People support service	£240,000
30/01/2019	Victim Support Scotland	Victim Support services.	£27,927
25/03/2019	Common Ground Mediation Ltd	Mediation Services for Children and young people	£85,000
28/03/2019	Scottish Adoption Association	Adult Adoption Counselling Services	£430,920



28/03/2019	Barnardo's Scotland	Respite services for Children	£350,000
01/04/2019	Sacro	Provision of Transport Services.	£128,676
09/04/2019	Barnardo's Scotland	Provision of Through Care and After Care (TCAC) Service for support to young people and their families.	£891,982
16/04/2019	Action for Children Services Limited	Provision of Young People's Services.	£624,954
23/04/2019	Rock Trust	Homelessness Prevention	£161,824
23/04/2019	K Wringe	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	S Askew	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	A McKellican	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	L McMahon	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	D A Rutherford	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	Pink and Blure SQ Childminding	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
23/04/2019	G Lane	Childminders in partnership with the Council to deliver funded early learning and childcare to 2 - 4 year olds.	£26,790
24/04/2019	Centre for Education and Finance Management Ltd	Educational Recording Agency (ERA) Licences for Educational Establishments.	£26,661
15/05/2019	University of Edinburgh	Annual Contribution to LEAPS.	£220,000
28/05/2019	Croma Vigilant	Provision of transport marshals.	£61,920
29/05/2019	Fabb Scotland	Family support services.	£30,000
29/05/2019	Supporting Positive Paths	Family support services	£120,000
03/06/2019	Cameron Veitch	Temporary accommodation	£96,000
06/06/2019	Salon Services Limited	Salon equipment, furniture and 'fit out' to allow continuance of Hair and Beauty as part of curriculum.	£1,000,000
17/06/2019	Capability Scotland	Mainstream Activities Inclusion Project.	£223,514
25/06/2019	Primecare Health Ltd	Care and support packages.	£640,968
27/06/2019	The Yard/Scotland Yard Adventure Centre Ltd	Support for Holiday Activity Programme for Young People with Disabilities.	£618,598
			<b>£6,434,099</b>

Date	Directorate	Health and Social Care	
	Supplier	Contract Description	Value
22/03/2019	Meallmore Ltd	Adult care services	£439,900
22/03/2019	Waverley Care	Adult care services	£555,977
17/04/2019	OLM Systems trading as Partners 4 Change	Staff development services	£80,000
26/04/2019	Nottingham Rehab Ltd	Servicing and Maintenance of Aids for Daily Living equipment via Yorkshire Purchasing Organisation (YPO) Framework.	£2,268,000
04/06/2019	SXL Framework – Multiple Suppliers	Assistive Technology Enabled Care services to enable independent living.	£1,508,700
			<b>£4,852,577</b>

Date	Directorate	Place	
	Supplier	Contract Description	Value
14/01/2019	Modus Scotland Ltd	Asbestos Information Management System (AIMS).	£35,475
21/01/2019	Cyclehoop Ltd	Cycle lockers and management services	£576,000
07/03/2019	Car Hire (Days of Swansea) Ltd t/a Days Fleet	Lease of five Renault Kangoo electric vehicles.	£55,384
07/03/2019	Car Hire (Days of Swansea) Ltd t/a Days Fleet	Lease of five Renault Zoe electric Vehicles.	£56,516
28/03/2019	PPL PRS Ltd	PRS Licence for the Usher Hall.	£175,000
01/04/2019	Air Monitors Ltd	Service and Maintenance of Air Quality Equipment	£73,150
01/04/2019	Amey OW Limited	Undertaking Principal and Special Inspections throughout the City.	£38,763
02/04/2019	Hydro-Logic Services (International) Limited	Contract for Reservoir & River Telemetry Services - Lot 2 River Sensory Provision.	£36,198
02/04/2019	ID Systems UK Limited	Contract for Reservoir & River Telemetry Services - Lot 1 Reservoir Telemetry Provision.	£44,663
09/04/2019	Sweco UK Holding Limited	Wave Garden Bridge - Pre-construction Services.	£119,580
29/04/2019	Inchcape Fleet Solutions Ltd	Lease of ten Renault Kangoo electric vehicles.	£109,174
01/05/2019	Ove Arup and Partners Scotland Ltd	Water of Leith Phase 2 - River Model Update.	£89,000
21/05/2019	The SMART Centre	Blue Badge Assessment Service.	£721,311

30/05/2019	Arcadis LLP	Morrison Street Bridge Strengthening Works - Structural Review and Assessment.	£27,419
03/06/2019	LeasePlan UK Ltd	Lease of four Renault Zoe electric vehicles.	£46,616
07/06/2019	Scottish Road Works Commissioner	Councils Obligation as Roads Authority to Register Roads Work.	£77,500
17/06/2019	Arcadis LLP	Professional services in relation to the design of low bridge signage.	£30,000
20/06/2019	Will Rudd Davidson Edinburgh Ltd	Professional Services - Structural Engineering Services	£50,000
20/06/2019	British Telecommunication PLC	Edinburgh Tram York Place to Newhaven utility design service	£71,267
25/06/2019	Thomas Sherriff & Co Ltd	Provision of tractors and associated maintenance.	£471,619
25/06/2019	Jarvie Plant Ltd	Hire of Plant to be operated by Edinburgh Road Services.	£117,994
25/06/2019	Jarvie Plant Ltd	Hire of Plant to be operated by Edinburgh Road Services.	£64,377
25/06/2019	Jarvie Plant Ltd	Hire of Plant to be operated by Edinburgh Road Services.	£72,500
25/06/2019	Ashtead Plant Hire Co Ltd	Hire of Plant to be operated by Edinburgh Road Services.	£52,272
			<b>£3,211,778</b>

Date	Directorate	Resources	
	Supplier	Contract Description	Value
08/02/2019	Thrive Learning Limited	'Toolkit' of development interventions for management and leadership skills	£40,110
11/02/2019	Inform Communications PLC	ICT System upgrades	£398,000
12/02/2019	Penna PLC	A framework for the public sector to access and procure recruitment and resourcing services.	£250,000
07/03/2019	Improvement Service Company	Local Government Digital Transformation Partnership.	£60,000
14/03/2019	Trustmarque Solutions Ltd	Microsoft Licences 2019 - 2022	£3,456,812
22/03/2019	Steve Radcliffe Associates Ltd	Provision of an online learning tool on the Future Engage Deliver (FED) philosophy.	£49,200
07/05/2019	ABM Facility Services Scotland Limited	Cleaning Services for Assembly Rooms, Usher Hall, Ross Bandstand & Church Hill Theatre.	£762,544
11/06/2019	Will Rudd Davidson Edinburgh Ltd	Professional Services via Framework - Structural Engineering Services.	£408,552
25/06/2019	Scottish Government	Contribution to Research & Development Programme.	£30,000
			<b>£5,455,218</b>

## Works Contracts

It is noted there were no works contracts awarded by the Chief Executive or Health & Social Care Directorates.

Date	Directorate	Communities and Families	Value
	Supplier	Contract Description	
27/05/2019	Allsports Construction and Maintenance Ltd	The upgrading of the existing 2G Pitch and creation of new 3G MUGA at Hunters Hall Park	£772,883
			<b>£772,883</b>

Date	Directorate	Place	Value
	Supplier	Contract Description	
11/01/2019	McGill Electrical Limited	Emergency lighting to multi-storey high-rise blocks via Housing Asset Management (HAM) Framework	£188,995
11/01/2019	Nicholson Bros Electrical	Emergency lighting to multi-storey high-rise blocks via HAM Framework.	£142,938
14/01/2019	H & J Martin Limited	Painting to exterior of 2 - 60 West Cromwell Street via HAM Framework.	£53,295
16/01/2019	T. & N. Gilmartin (Contractors) Limited	Cycling improvement schemes across City via Transport & Infrastructure (T & I) Framework.	£801,712
22/01/2019	Everwarm Ltd	Energy Efficiency Installations Citywide via HAM Framework.	£86,084
23/01/2019	MW Groundworks Ltd	Bridge connecting Niddrie House park to Hunter's Hall public park.	£235,250
30/01/2019	Transport Scotland	A8 Footway Improvement Works Newbridge Roundabout to Lochend Road.	£70,000
01/02/2019	Go-Wright Ltd	Structural repairs to masonry structures via Contractors Works (CW) Framework.	£238,120
11/02/2019	M J H Builder Ltd	Rebuild retaining wall at 2 - 6 Forrester Park Drive.	£47,583
13/02/2019	Maclay Civil Engineering Ltd	Carriageway resurfacing and strengthening to Lothian Road via T & I Framework.	£439,819
19/02/2019	Maclay Civil Engineering Ltd	Reconstruction of Rose Street, between Hanover Street and Frederick Street.	£597,148
11/03/2019	Saltire Roofing and Building Ltd	Adaptations Wet Floor Showers via Domestic Repair & Maintenance (DRM) contract.	£50,000
18/03/2019	Eden Group	Door Adaptations via DRM contract.	£50,000
25/03/2019	Omega Lift Services Ltd	Lift Replacement Contract via HAM Framework.	£1,120,000
28/03/2019	BigCat Contracts	Micro Hydro within Saughton Park Edinburgh.	£593,180

15/04/2019	Tarmac Trading Limited	Oswald Road Resurfacing via T & I Framework.	£260,978
16/04/2019	Nicholson Bros Electrical	Smart Storage Heating via HAM Framework.	£488,083
29/04/2019	Eden Group	Door Entry Upgrades to Citywide Mixed Tenure Properties via HAM Framework.	£953,208
15/05/2019	Everwarm Ltd	Cavity Wall Insulation via SXL Framework.	£552,670
15/05/2019	BCA Insulation Ltd	Internal Wall Insulation via SXL Framework.	£451,318
17/05/2019	T B Mackay Energy Services Ltd	Boiler Replacement Contract via HAM Framework.	£1,048,853
20/05/2019	Nicholson Bros Electrical	Electrical Smoke Alarm Upgrades via HAM Framework.	£341,711
20/05/2019	Turner & Townsend Infrastructure	Electrical Vehicle Charging Phase 1 Project Management Support via SXL Framework.	£25,200
23/05/2019	Saltire Roofing and Building Ltd	Removal of existing lead pipes and replacement with compliant system.	£400,000
29/05/2019	Martec Engineering Group Ltd	Adaptations Ramp Installations via HAM Framework.	£39,798
07/06/2019	Nicholson Bros Electrical	Emergency lighting to high rise blocks via HAM Framework.	£349,244
10/06/2019	Gas Call Services Ltd	Domestic Heating Replacement via HAM Framework.	£1,967,450
14/06/2019	Castle Group Scotland	Design and Installation of Greendykes Footbridge	£290,031
			<b>£11,882,668</b>

Date	Directorate	Resources	
	Supplier	Contract Description	Value
16/01/2019	G Grigg and Sons Limited	James Gillespie High School roofing works via CW Framework.	£92,407
26/02/2019	Watson & Lyall Ltd	2 Wardieburn Road, roof and render repairs via CW Framework.	£91,437
26/02/2019	Sibcas Limited	Leith Primary School - TU relocation via CW Framework.	£178,025
27/02/2019	Ashwood Scotland Ltd	Brunstane Primary School refurbishment and improvement works via CW Framework.	£361,388
01/03/2019	Maxi Construction Ltd	Seafield Recycling Depot maintenance repair via CW Framework.	£763,955
12/03/2019	Nicholson Bros Electrical	Brunstane Primary School - Lighting improvements via CW Framework.	£151,990
25/03/2019	Bell Decorating Group Ltd	Minor Works at Clocktower Unit 1.	£69,766
26/03/2019	James Breck Ltd	Stonework repairs to properties at Henderson Gardens.	£71,641
03/05/2019	Maxi Construction Ltd	Wardie Primary School Phase 2 Mechanical & Electrical via CW Framework.	£1,111,921

06/05/2019	FES Ltd	Liberton High School Phase 3 Mechanical & Electrical via CW Framework.	£1,213,362
17/05/2019	Servest Arthur McKay Limited	Lorne Primary School - Electrical upgrades via CW Framework.	£217,664
24/05/2019	Servest Arthur McKay Limited	St Thomas of Aquins High School mechanical installation works via CW Framework.	£250,829
27/05/2019	Apex Contracts Limited	Roofing repairs to a traditional tenement building - Springwell Place.	£30,185
28/05/2019	Cornhill Building Services Ltd	Tollcross Primary School windows and internal works Phase 2 via CW Framework.	£438,221
30/05/2019	Morris & Spottiswood Ltd	Blackhall Primary School refurbishment works to roofing and ceilings, via CW Framework.	£377,544
06/06/2019	Cornhill Building Services Ltd	New Community Hub at Murrayburn Primary School via CW Framework.	£57,551
10/06/2019	Morris & Spottiswood Ltd	Sighthill Primary School, external fabric and Mechanical & Electrical via CW Framework.	£628,496
10/06/2019	McLaughlin and Harvey Limited	Dean Park Primary School, works to windows, roof, etc, via CW Framework.	£1,786,847
11/06/2019	FES Ltd	James Gillespie's Primary School, works to lighting, power, flooring, etc via CW Framework.	£354,143
11/06/2019	Morris & Spottiswood Ltd	Carricknowe Primary School - Curtain walling and internal Enhancement works via CW Framework.	£574,483
12/06/2019	Maxi Construction Ltd	St Mary's Primary School - Window upgrade, mechanical and electrical works via CW Framework.	£410,459
12/06/2019	Cornhill Building Services Ltd	Bruntsfield Primary School -roof, window, electrical and sanitary upgrade via CW Framework.	£641,821
14/06/2019	Skanska Facilities Services	Currie Primary School boiler upgrade via CW Framework.	£134,636
14/06/2019	Ashwood Scotland Ltd	Hillwood Primary School - window replacement, M&E, external works via CW Framework.	£208,362
14/06/2019	Ashwood Scotland Ltd	Clovenstone Primary School - Roofing and Internal works via CW Framework.	£461,484
17/06/2019	Ashwood Scotland Ltd	Leith Walk Primary School and - window repairs / replacement and toilet upgrade via CW Framework.	£346,871
17/06/2019	Cornhill Building Services Ltd	Duddingston Primary School - Mechanical, Electrical and Internal works via CW Framework.	£966,731
19/06/2019	Morris & Spottiswood Ltd	St Margaret's Primary School - roof, structural repairs, sanitary, ceilings via CW Framework.	£307,780
19/06/2019	Maxi Construction Ltd	Davidsons Mains Primary School – Mechanical and Electrical, toilet upgrades etc via CW Framework.	£486,236
19/06/2019	Maxi Construction Ltd	South Morningside Primary School – roof works, windows, Mechanical, Electrical via CW Framework.	£564,976
24/06/2019	Bell Decorating Group Ltd	Towerbank Primary School, Window replacement, joinery, M & E, external works via CW Framework.	£764,407
24/06/2019	McLaughlin and Harvey Limited	Gilmerton Primary School, windows, doors, M&E, external walling and roof works via CW Framework.	£1,042,433

25/06/2019	James Breck Ltd	Gylemuir Primary School - roofing, rendering, joinery, decoration and repairs via CW Framework.	£285,892
25/06/2019	Morris & Spottiswood Ltd	Corstorphine Primary School – Repair, refurbishment and upgrade works via CW Framework.	£296,790
25/06/2019	FES Ltd	Moredun YPC, Mechanical and Electrical, décor & floor coverings via CW Framework.	£301,778
25/06/2019	Morris & Spottiswood Ltd	Canal View Primary School - Refurbishment works via CW Framework.	£1,138,765
27/06/2019	Clark Contracts Ltd	Currie Primary School toilet upgrades phase 2 via CW Framework.	£168,465
28/06/2019	Ashwood Scotland Ltd	Royal Mile Primary School, repair and refurbishment works via CW Framework.	£888,960
			<b>£18,238,701</b>



## Appendix 2 – Contracts awarded under the Waiver of CSOs by Delegated Authority

The following relate to the period 1 January – 30 June 2019.

Waiver No.	Directorate	Chief Executive	
	Supplier	Justification for waiver	Value
Waiver 1593	Inventis	Urgent requirement for major event planning software.	£32,000
Waiver 1599	Idox Elections	Sole supplier of Scottish Government approved 'eCount' system for use in Leith Walk by-election.	£17,856
Waiver 1605	Bruynzeel Storage Systems Ltd	Maintenance of electronic shelving system at Murrayburn depot by supplier of existing equipment.	£5,220
Waiver 1684	Task Trading Limited	One-off fundraising purchase of 'Oor Wullie' statues as contribution to Sick Kids Hospital.	£6,000
Waiver 1714	NetNames Ltd	Domain name management service to register, renew and manage all aspects of domain registration.	£20,000
Waiver 1795	Idox Software Ltd	European Parliamentary Election, specialist printing service, costs recoverable from third party.	£122,246
			<b>£203,322</b>

Waiver No.	Directorate	Communities and Families	
	Supplier	Justification for waiver	Value
Waiver 1532	Humanware Europe Ltd	Proprietary ICT Hardware to assist visually impaired pupils in drafting documents in braille.	£10,656
Waiver 1534	Radisson Blu Hotel	Hosting of Library Annual Conference, costs fully recoverable from third parties.	£25,000
Waiver 1535	Actual Reality Learning and Leadership Co Ltd	Schools outdoor residential experience funded by Parent Teacher Association (PTA) / Pupil Equity Funding (PEF).	£6,208
Waiver 1540	Forestry Commission Scotland	Council contribution, in partnership with Forestry Commission, for road repairs to Benmore outdoor centre.	£35,000
Waiver 1541	Cairngorm Mountain Ltd	Purchases of ski passes by Lagganlia Outdoor Centre to support outdoor learning programme for children.	£12,000
Waiver 1542	Lecht Ski Company Ltd	Purchases of ski passes by Lagganlia Outdoor Centre to support outdoor learning programme for children.	£12,000
Waiver 1545	NHS	Parking permits for social work staff based at the Royal Infirmary.	£8,333

Waiver 1548	Warm Wellies	Specific protective clothing for Early Learning activities.	£10,000
Waiver 1549	Muddy Faces Ltd	Specific protective clothing for Early Learning activities.	£25,000
Waiver 1554	Crew 2000 (Scotland) Ltd	Specific harm reduction organisation for young people via partnership of voluntary organisations.	£41,063
Waiver 1562	University of Edinburgh	Independent evaluation of pilot project to help tackle child sexual exploitation	£10,716
Waiver 1572	Saint-Gobain Building Distribution Ltd	Construction and maintenance of bespoke products for child play areas, unavailable through contracted supplier	£49,000
Waiver 1575	Collaborate & Innovate Ltd	Primary school equipment, sole supplier, future provision through PEF framework.	£13,000
Waiver 1576	Bethany Christian Trust	Short term extension of homeless support to allow completion of tender and transfer to new providers.	£121,673
Waiver 1582	M McHardy	Pupil counselling service within Holy Rood High School.	£5,400
Waiver 1586	Connevans Ltd	Statutory testing of pupil assisted hearing systems	£7,030
Waiver 1594	Orris Educational Woodhall Spa Ltd	Unique conference and training experience for Teachers, future provision through PEF Framework.	£84,050
Waiver 1595	Tobii Dynavox Limited	Voice output communication aids (VOCA) specific to individual needs.	£12,000
Waiver 1596	Sibcas Limited	Temporary nursery unit relocation (Leith to St Cuthbert's Primary School) by original supplier, best value.	£178,025
Waiver 1611	MRC Pathways	Successful innovative programme to deliver outcomes for looked after children.	£21,000
Waiver 1612	The Reading Agency	Intellectual property rights relating to support to annual national 'Summer Reading Challenge' in schools.	£24,000
Waiver 1613	Kings Foundation	Bespoke leadership programme for primary school children to help raise attainment levels.	£7,000
Waiver 1623	Edinburgh Young Carers	Contract extension to allow for services redesign ensuring continuity of service whilst tender process is undertaken.	£91,690
Waiver 1624	Love learning	Training for vulnerable pupils to support them in attainment, future provision under PEF framework.	£7,402
Waiver 1630	ESP Scotland Ltd	Playground improvements as funded by PTA.	£26,449

Waiver 1632	Columba 1400	PEF funded opportunity for pupils at Castlebrae High School to improve wellbeing.	£20,000
Waiver 1633	Rainbow Educational Resources LTD	SEAL training funded through PEF.	£7,925
Waiver 1634	ATGRoup, Playhouse Theatre, Edinburgh	Tickets for school pupils to attend The Lion King	£5,860
Waiver 1642	Carebase	Unique provider of paediatric beds for children in respite care.	£8,055
Waiver 1644	Benholm Group	Historic gardening contract at Leith Academy.	£6,251
Waiver 1645	OpenObjects an Idox Company	IT software hosting and maintenance relating to Council libraries.	£6,367
Waiver 1646	Supermums	Short term provision of creche staff, externally funded.	£6,465
Waiver 1647	Why Settle	Extension of IT application relating to homelessness until migrated to Council contracted IT supplier.	£14,325
Waiver 1650	Royal Voluntary Service	Provider of volunteers to deliver housebound and library link services.	£35,000
Waiver 1654	GL Assessment	GL testing (stage tests) for school pupils	£5,670
Waiver 1655	Ikea	Custom design furniture for Lagganlia Outdoor Centre.	£7,500
Waiver 1659	Scottish Nursing guild	Temporary agency staff for specific child support, not available from contracted suppliers.	£9,000
Waiver 1661	Link Housing Association Ltd	One off purchase to support, costs recoverable from third parties.	£5,207
Waiver 1674	Black Light Ltd	Lighting for drama production in school, limited supply market to meet specific needs.	£6,440
Waiver 1676	Edinburgh Community food	Family cooking sessions and related supplies costs at the Discover Hubs.	£6,000
Waiver 1678	Osiris	Specialised children services workshops funded through Scottish Attainment Challenge (SAC).	£13,107
Waiver 1679	Career Ready	Council contribution to Career Ready (connecting employers with schools) scheme	£17,800
Waiver 1681	Real Care Support Limited	Emergency transfer of young people into secure care, Council staff health and safety.	£25,000

Waiver 1685	EdICT Training Ltd	Software system to track attainment in secondary schools, bespoke system to meet requirements.	£20,000
Waiver 1686	Lisson Grove Benefits Program Ltd	IT software for benefits checking, incorporated within existing case management IT system.	£5,600
Waiver 1687	Calor Gas Ltd	Supply of gas for heating and cooking at Lagganlia Outdoor Centre.	£43,579
Waiver 1688	Supporting Positive Paths	Care provision to 'supported person' in line with statutory duty	£50,000
Waiver 1692	Primecare Health Ltd	Independent care placement for young child with specific care needs.	£15,000
Waiver 1695	JMT Care Services Ltd	Foster care support for severely disabled children	£200,000
Waiver 1715	The Fostering Network	Annual subscription to fostering network to provide access to support, training, policy development and legal support.	£15,456
Waiver 1716	Belle Unique	Carpeting of several classrooms at Flora Stevenson School	£10,000
Waiver 1717	SM Joinery	Local joinery service for Benmore Outdoor Centre.	£20,000
Waiver 1720	Jack Kane Community Centre	SAC / PEF funded programme of assessment and activities with existing community linked charity.	£18,000
Waiver 1725	Multiple	Legal Aid solicitors for Kinship Carers, interim arrangements.	£90,000
Waiver 1737	Pivotal Education Limited	Behavioural training for staff and senior management under PEF.	£6,245
Waiver 1738	Highland Fling	Bespoke support programme to pupils at Castleview Primary School as part of commitment to attainment.	£18,000
Waiver 1741	Pivotal Education Limited	Training for specific groups of staff and pupils, unique provider.	£6,714
Waiver 1742	Skills Skool Ltd	Continuity with accredited training provider to support those at risk of removal from mainstream education.	£12,000
Waiver 1744	Coram Adoption	Interagency fees in relation to adoption.	£51,000
Waiver 1748	Scottish Nursing Guild	Interim arrangements for temporary	£49,000
Waiver 1753	Virgin Media Business Ltd	Continuation of CCTV fibre service until tender process is undertaken.	£46,287

Waiver 1756	Primecare Health Ltd	Urgent provision for individual requiring complex care	£122,500
Waiver 1757	Primecare Health Ltd	Urgent provision for individual requiring complex care	£30,000
Waiver 1772	SPIE Scotshield Ltd	Continuation of CCTV camera maintenance service by existing provider	£75,400
Waiver 1775	BT Redcare	Continuation of CCTV recording system maintenance by existing provider	£25,568
			<b>£1,980,016</b>

Waiver No.	Directorate	Health and Social Care	
	Supplier	Justification for waiver	Value
Waiver 1538	Muirhouse Medical Group	Support for drugs and alcohol research and innovation at the medical practice as with the NHS	£58,750
Waiver 1579	Good Governance Institute Development and Research	Completion of governance review by existing provider, best value.	£20,000
Waiver 1619	CARDS	Payment to voluntary sector organisation for support for those at risk of alcohol related brain damage.	£37,677
Waiver 1620	Link Up	Payment to voluntary sector organisation for unique service.	£20,000
Waiver 1673	Sanctuary Personnel	Short term use of agency occupational therapist to cover necessary vacant position.	£21,067
Waiver 1713	Advance Stairlift, W Munro Rehab Ltd, Total Hygiene	Short term extension for three contracts to support mobilisation on new contract	£55,800
Waiver 1721	Broughton St Mary's Parish Church	Venue hire for locality-based day support services for adults with learning disabilities.	£6,000
Waiver 1722	Drylaw Parish Church	Venue hire for locality-based day support services for adults with learning disabilities.	£10,500
Waiver 1735	Service Care Solutions	Use of temporary agency staff, subsequently moved to contracted supplier.	£39,199
Waiver 1768	UK Smart Recovery	Evidence based mutual aid intervention meetings to support individuals with drug and alcohol problems.	£19,200

Waiver 1777	Social Care Solutions	Historic temporary staff expenditure, staff vacancies now successfully filled.	£23,857
Waiver 1782	Scottish Nursing Guild	Interim arrangement for respite provision not available through Council framework.	£45,000
Waiver 1783	Scottish Nursing Guild	Interim arrangement for respite provision not available through Council framework.	£20,000
Waiver 1788	Spotlight	Support to ensure individuals with learning disabilities have access to further education.	£35,000
Waiver 1794	Jonket Ltd	Servicing and maintenance of alarm receiving centre to monitor vulnerable service users across the City.	£120,000
			<b>£532,050</b>

Waiver No.	Directorate	Place	Value
	Supplier	Justification for waiver	
Waiver 1526	Glenrothes Taxi Centre Ltd	Competitively tendered via Fife Council, providing transport to CEC service users in Fife to minimise cost.	£40,000
Waiver 1531	Edmundson Electrical Ltd	Historic stock required for light bulbs at Cultural Venues, not available from contracted supplier.	£5,110
Waiver 1537	Levenseat Ltd	Short term extension to waste treatment contract delays to new Framework implementation.	£240,000
Waiver 1547	Tuula Pardoe	Conservation of 18th century dress, cultural history, costs fully recoverable from third parties.	£11,736
Waiver 1550	IMG Artists UK Ltd	Agent fees for artists and orchestras for Culture Venues annual programme.	£210,750
Waiver 1552	Welgo Office Equipment Ltd	Supply and maintenance of additional Electronic Point of Sale (EPOS) equipment, consistent with existing.	£35,000
Waiver 1564	West Lothian Council	Cross boundary supported bus service, part subsidised by the Council.	£105,595
Waiver 1565	Dovetail Foks	Booking of Council delegate places and accommodation with the conference agents for MIPIM 2019.	£11,520
Waiver 1568	Hamilton Waste & Recycle	Short term contract for inert waste until framework is available for use.	£35,000
Waiver 1573	Anturas Consulting Limited	Consistency of approach to governance and programme management for major infrastructure projects.	£11,402
Waiver 1583	SeatGeek Entertainment Ltd	Propriety IT ticketing licence and PEN Testing, hosted by supplier, Council's best interest.	£10,000

Waiver 1587	Essential Edinburgh	Partnership resources allocated to Essential Edinburgh for Festival Lighting in City Centre streets.	£60,000
Waiver 1590	The Scottish Government	Council contribution to Scottish Government towards cost of Scottish Pavilion at Cannes annual real estate and investment conference.	£50,000
Waiver 1617	David Ogilvie Engineering	Public seats with personalised inscription plaques in outdoor locations.	£200,000
Waiver 1626	Constantine	Transport of Fine Art by specialist company for summer exhibition as required by the Council's insurer.	£35,324
Waiver 1627	Reactec	Supply of monitoring equipment for Hand Arm Vibration Syndrome until new contract is in place.	£41,880
Waiver 1628	Changeworks Recycling Ltd	Short term extension to contract with existing provider until services are brought in-house.	£75,000
Waiver 1635	Optimised Environments Limited	Consultation for St James Centre Project, supplier already working on site for third parties, best value.	£6,500
Waiver 1638	City Desk	Content creation of weekly communications for the Invest Edinburgh Website.	£5,000
Waiver 1639	TWM Traffic Control Systems Ltd	Repairs of bespoke traffic signalling system relating to 20pmh signage around schools.	£7,450
Waiver 1643	Air Monitors Ltd	Air monitoring equipment, costs recoverable.	£26,800
Waiver 1648	Buggy Walks	Programme of buggy walks, known provider, third party funded.	£7,000
Waiver 1649	Elmhurst Energy Systems	Renewal of IT module linked to Council's IT application.	£33,000
Waiver 1652	ABB	Warranty extension, works and maintenance to electric vehicle chargers, third party funded.	£22,373
Waiver 1657	A & R Martin Ltd	Production equipment for Cultural Venues until in house provision in place, costs recoverable.	£75,000
Waiver 1664	War Productions Ltd	Production equipment for Cultural venues, costs recoverable from third parties.	£60,000
Waiver 1665	Granart	Specific supplier of memorials at Mortonhall Crematorium.	£20,000
Waiver 1667	Edible Estates	Provision of community garden and greenspace development service.	£16,880

Waiver 1668	Lothian Shopmobility	Provision of powered wheelchairs and scooters to support mobility impaired within City centre area.	£78,207
Waiver 1669	IKM Consulting Ltd	Water monitoring as required by SEPA by supplier with historical knowledge of this specific site.	£15,237
Waiver 1672	Kerrs Removals	Storage and transfer of goods for homeless, best interests.	£6,700
Waiver 1677	G4S	Security for 'Open Streets' demonstration event.	£8,063
Waiver 1682	HG Consulting (Scotland) Limited	Independent insurance certifier relating to the tram.	£8,361
Waiver 1683	Hays Specialist Recruitment Ltd	Specialist recruitment not available through contracted suppliers.	£20,000
Waiver 1689	Abellio Scotrail Ltd	National blind scheme for free concessionary travel.	£90,000
Waiver 1693	Imatek	Short-term pilot project working with European partners as part of a city consortium.	£19,132
Waiver 1694	Changeworks Recycling Ltd	Short term contract extension to allow for completion of procurement process.	£14,000
Waiver 1698	Lothian Buses PLC	Short term extension to supported bus contract to allow time to finalise review of supported services.	£182,000
Waiver 1699	Lothian Buses PLC	Short term extension to supported bus contract to allow time to finalise review of supported services.	£117,000
Waiver 1700	Lothian Buses PLC	Short term extension to supported bus contract to allow time to finalise review of supported services.	£71,000
Waiver 1701	Lothian Buses PLC	Short term extension to supported bus contract to allow time to finalise review of supported services.	£200,000
Waiver 1702	Waverley Travel	Short term extension to supported bus contract to allow time to finalise review of supported services.	£56,000
Waiver 1703	Edinburgh Coach Lines Ltd	Short term extension to supported bus contract to allow time to finalise review of supported services.	£152,000
Waiver 1706	Finning (UK) Ltd.	Specialist vehicle hire for use at the Council's new Waste Transfer Stations, sole provider.	£180,000
Waiver 1707	ATG Access Ltd	Repair and maintenance to automatic bollards by original supplier.	£27,915
Waiver 1708	Portakabin (Scotland) Limited	Extension to portacabin hire at Russell Road depot until service relocated to Sighthill.	£48,000
Waiver 1709	R & A Software Systems Ltd	Annual licence for existing Council IT Risk Management software.	£7,320



Waiver 1710	Mike Croft	DPEA reporter for Public Hearing, sole supplier via Scottish Government, third party funding.	£40,000
Waiver 1712	Thames Valley Controls Ltd	Single source supplier of lift monitoring software for high rise flats	£12,000
Waiver 1728	N Garner, Freelance Production	Deputy Manager to support organisation of 'Open Streets' Event.	£22,000
Waiver 1729	T Wedderburn, Freelance Production	Event Manager to support organisation of 'Open Streets' Event.	£26,000
Waiver 1731	M McKenzie	Short term contract extension for the recycling of waste wood until procurement undertaken through new Framework.	£30,000
Waiver 1732	AW Jenkinson Woodwaste Ltd	Short term contract extension for the uplift and recycling of waste	£49,000
Waiver 1733	Good Thinking PR Ltd	Booking agent to programme and contract speakers and artists for Council's Cultural Venues.	£28,000
Waiver 1739	Jeremy Gardner Associates	Fire engineering design services for Fountainbridge site via appointed Project Management company.	£24,000
Waiver 1743	Powderhall Bronze Ltd	Sole supplier of approved design of Mortonhall Statue, costs recoverable.	£20,000
Waiver 1747	After Digital	Continuity of IT support to Assembly Rooms website.	£7,200
Waiver 1759	Vodafone Limited	Dedicated internet connection for data services associated with urban traffic signals control room.	£7,211
Waiver 1760	Amey	Maintenance to the A1 and A720 in collaboration with Trunk Road Operator.	£43,800
Waiver 1761	Hamilton Waste and Recycling Ltd	Interim extension to waste contract	£42,000
Waiver 1762	Terra Firma Scotland Ltd	Supply of treatment for invasive and highway weeds on an interim basis	£35,000
Waiver 1769	Dowbrae Limited	Progress and support in consultation on 'Build to Rent' Framework from supplier with specific expertise.	£5,000
Waiver 1770	Keyprint	Single source provider of emergency fire key switches for entry into council properties.	£10,000
Waiver 1771	Sustrans Ltd	Support on City Centre Transformation project.	£47,470

Waiver 1773	Multiple	Re-stock of retail goods to support exhibition.	£24,999
Waiver 1774	3x1 Group	Marketing and PR services for the Assembly Rooms and Church Hill Theatre.	£20,250
Waiver 1776	Interserve FS (UK) Limited	Cleaning services in two multi-story blocks in the North East Locality.	£30,000
Waiver 1789	Q-Free (Bristol) UK Limited	Interim software system for collecting and analysing counter data from pedestrian and cycle counters.	£15,000
Waiver 1790	Edinburgh Art Festival	Membership of the Edinburgh Arts Festival.	£8,000
Waiver 1791	BT Openreach	Analogue private circuits for traffic signals control across the City.	£91,353
Waiver 1792	Cost Effective Catering Limited	Catering and Marquee for the opening of Saughton Park by park cafe operator, best interests.	£9,178
			<b>£3,406,716</b>

Waiver No.	Directorate	Resources	
	Supplier	Justification for waiver	Value
Waiver 1533	University of Edinburgh	Sole provider of ICT solutions developed to support in-house services.	£30,162
Waiver 1555	The Jane Street Company	Printing stationery suppliers, limited availability, required in very short timescale to meet needs.	£10,000
Waiver 1557	Spotless Commercial Cleaning Ltd	Short-term cleaning contract	£8,570
Waiver 1559	Cadassist Ltd	Renewal of maintenance, licence and support package for ICT software - Autodesk.	£21,690
Waiver 1561	Michael Page International Recruitment Ltd	Agency staff support for completion of Internal Audit Plan, not available through contracted supplier.	£40,000
Waiver 1578	Livingston James Limited	Agency staff support for completion of Internal Audit Plan, not available through contracted supplier.	£40,000
Waiver 1580	Deaf Action	Short term to ensure Council compliance with equalities obligations including the BSL community.	£10,000
Waiver 1581	Acorn Services Edinburgh Ltd	Urgency in common repairs to shop unit owned by the Council, costs recoverable from tenants.	£7,284

Waiver 1589	Multiple Framework Suppliers	Short-term contract extension for asbestos surveys and analysis	£150,000
Waiver 1597	Wolters Kluwer UK Limited	Annual hosting and licence fees for bespoke Internal Audit IT software system.	£20,000
Waiver 1604	Addelshaw Goddard	Complex, high value, debt recovery case requiring continuance of specialist legal support from existing provider.	£35,000
Waiver 1607	XpertHR	Market intelligence for compliance, best practice and benchmarking information for HR Function.	£8,446
Waiver 1608	Edinburgh University, Edinburgh Living Lab	Collaboration with Edinburgh University, use of Council assets using their Data Design & Society Methodology.	£49,985
Waiver 1610	Projecting Limited	Requirement for technically skilled resource to provide implementation support to a procured ICT solution.	£68,875
Waiver 1621	IOM	Asbestos surveys required as a matter of urgency.	£23,000
Waiver 1622	NHS Lothian	Staff training in the management and administration of medicines by NHS Lothian pharmacist.	£22,001
Waiver 1637	Zenith Structural	Specialist design scaffold not available through current framework.	£132,000
Waiver 1641	Deaf Action	Extension to BSL interpretation and support contract to allow for future provision options appraisal.	£40,000
Waiver 1651	Powderhall Bronze Ltd	Specialist urgent repair to bronze 'B Listed' statue, best interests.	£8,820
Waiver 1653	CALM Training	Staff training in managing individuals who pose significant risks to themselves and others.	£6,500
Waiver 1663	Livingston James Group	Agency fees, fixed term workforce management specialist, not available through recruitment process.	£9,400
Waiver 1666	Midland HR	Statutory reporting to the Scottish public pensions authority via existing HR payroll system provider.	£7,614
Waiver 1670	Brighter Graphics Ltd	Annual IT CAD software maintenance, property rights.	£6,595
Waiver 1671	RIBA Enterprise Ltd	Annual IT building specification software maintenance, property rights.	£7,175
Waiver 1675	EDP UK	Short-term asbestos surveying to meet statutory obligations due to disruption to existing service.	£55,860

Waiver 1690	St-Vincent's Health and Public Sector Consulting	Continuity extension to support the Asset Management Strategy, janitorial review and system implementation.	£125,000
Waiver 1691	Why Settle	IT database for management of interpretation and translation service, property rights.	£5,200
Waiver 1696	Spotless Commercial Cleaning Ltd	Short term extension for provision of cleaning at Ratho Park, best interests.	£25,000
Waiver 1697	Kayako Ltd	Purchase of IT licences for existing software used across the Council.	£49,000
Waiver 1726	SPIE	Short term CCTV contract extension	£140,000
Waiver 1740	Virgin Media Business	Provision of private data circuit, required for operation, to the Tram team based in Saughton House	£58,000
Waiver 1749	MacKinnon Fencing	Advertising fencing around Fountainbridge site by supplier already working on site, best value.	£28,670
Waiver 1751	Maxi Construction Ltd	One-off urgent requirement for welfare units by contractor already working on site (Queensferry Early Years Centre).	£157,039
Waiver 1752	Veolia ES UK Limited	Supply of electricity and water for Seafield site.	£35,000
Waiver 1755	KC Scaffolding Ltd	Emergency scaffolding to make safe chimney above public footpath.	£6,800
Waiver 1758	In Tend Ltd	Bespoke construction related eTendering System.	£6,964
Waiver 1780	Trust Enterprises Limited	Annual membership to Happy to Translate, printed communication helps support equalities obligations.	£6,600
Waiver 1784	Idox Software Ltd	Annual subscription to Quality Assurance information system.	£25,000
Waiver 1787	Calm Training Ltd	Tailored training to help protect staff dealing with individuals who pose risk to themselves and others.	£8,000
			<b>£1,495,250</b>

### Appendix 3 – Contracts awarded under the Waiver of CSOs by Committee approval

The following relate to the period 1 January – 30 June 2019.

Waiver No.	Directorate	Health and Social Care	Value
	Supplier	Justification for waiver	
Waiver 1822	Partners 4 Change	Change management support to the Edinburgh Health and Social Care Partnership (EHSCP) with the implementation of a new operating model.	£92,000
Waiver 1846	Multiple Providers of Care and Support Services for Older People	Extension of Health & Social care contract bundles relating to overnight support, housing support for older people, volunteer support, carers support and other related services.	£5,184,498
			<b>£5,276,498</b>

Waiver No.	Directorate	Place	Value
	Supplier	Justification for waiver	
Waiver 1730	Levenseat Ltd	Short term contract extension for the treatment and disposal of waste from street cleaning and mechanical street sweepings until procurement undertaken through new SXL Framework.	£550,000
Waiver 1819	Siemens Mobility Ltd	Short term contract extension for the maintenance of the city's traffic signals infrastructure, until procurement process complete and new contract in place.	£450,000
Waiver 1765	R Cartwright L Murray S Quinn	Short term contract extensions to provide necessary support to next stage of Building Standards Improvement Plan.	£75,000
			<b>£1,075,000</b>

## Appendix 4 – Procurement Programme – Anticipated Regulated Procurements Across the Council

Note: the names of the projects are working titles only. The projects are at different stages of development and therefore subject to change.

Project / Requirement	Services/ Goods/ Works S/G/W	Directorate	Anticipated Value (Range)	Estimated Award Date
Granton Waterfront Development	W	Place	£5m and above	2021/22
Fountainbridge Development	W	Place	£5m and above	2020/21
Housing Property Capital Framework – Domestic repairs, fabric repairs, other trades	W	Place	£5m and above	Mar 2020
Asset Management – service for repairs and maintenance of Council facilities	S/W	Resources	£5m and above	April 2020
Trade Materials and associated services	G/S	HSC	£5m and above	Dec 2020
Housing Support with Care	S	C&F	£5m and above	April 2020
Housing Property Framework	W	Place	£5m and above	Jan 2020
Carers Services	S	HSC	£5m and above	Mar 2020
Silverlea – sheltered housing	W	Place	£5m and above	Jun 2020
Professional and technical services Framework	S	Place	£5m and above	Jan 2020
Residential Schools and supported Accommodation	S	C&F	£5m and above	Jul 2020
Day services for Older People	S	HSC	£5m and above	Jun 2020
Holiday Activity Programme	S	C&F	£2m up to £5m	Oct 2019
Private Sector Leasing	S	C&F	£2m up to £5m	Jan 2020
Bridges and Structures Framework	W	Place	£2m up to £5m	Nov 2019
Cleaning/Clearance for Domestic Properties	S	Place	£2m up to £5m	Mar 2020
Electric Vehicle Charge Installations	W	Place	£0.5m up to £2m	May 2020
Traffic Modelling	W	Place	£0.5m up to £2m	May 2020
British Sign Language services for interpretation and translation support	S	Resources	£0.5m up to £2m	Dec 2019
Tyre Supply & Maintenance	G/S	Place	£0.5m up to £2m	May 2020
Over 90 additional projects at early engagement stage	S/G/W	Various	From £25k and above	2019/20